

Planning Council



Jared Vega, Chair

Thursday, April 14, 2011
5:00 pm to 6:30 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
3rd Floor, Room 303

4041 North Central Avenue
Suite 1400 • Phoenix, AZ 85012-3329
(602) 506-6321 phone
(602) 372-8499 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

In Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

AT	Abdul Hasan	EX	Barr Jenkins	EX	Carol Williams	AT	Cheri Tomlinson
EX	Claire Sinay	AT	Dan Lindell	AT	David Aguirre	AT	Debby Elliott <i>alt: Philip Seeger</i>
ALT	Deborah Frusciano <i>alt: Kimberley Bickes</i>	AT	Don Welsh	AT	Eric Moore	AT	Jared Vega
AT	Jennifer Lewis	AT	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
AT	Lucio Amado	EX	Maclovio Morales	AT	Marge Samson	EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>
AT	MiAsia Pasha	AT	Miguel Garruna	AT	Randall Furrow	AT	Rebecca Barnett
AT	Robert Solis	AT	Ron Hill	AT	Shoana Anderson	EX	Tamra Stark

Guests

Toby Urvater	Mike Gilbert	W. Jeime Steele	Boni Lowney
Jose Madero	Tony Ornelas	Kim Eggert	Norman Wagner
Alyssa Bittenbender	Brian Arey		

Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	Carmen Batista	AT	Deanna Feintuch	
AT	Edd Welsh		Georgina Lowe	AT	Jennifer Hawkins	AT	Victoria Jaquez

Support Staff: John Sapero

MEETING MINUTES *continued*

Welcome, introductions and declarations of any conflicts-of-interest

Planning Council Chair Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of Quorum

Jared Vega determined that quorum was established with 15 of 28 members in attendance at approximately 5:05 pm.

Review of the Minutes and Action Items From the Prior Meeting

Participants silently reviewed the summary minutes from the March 10, 2011 meeting. No corrections were noted.

MOTION: Randall Furrow moved to approve the minutes as presented. MiAsia Pasha seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Administrative Agent Update

Rose Conner discussed:

- The closeout for GY2010 is continuing. \$386,000 will be returned to HRSA. This was funding that was to be transferred to Part B/ADAP, but HRSA did not approve the transfer.
- HRSA has released Part A program standards, which are effective immediately. The AA's office will review the standards and provide an update on what impact these standards will have on local services.
- The central eligibility provider will be announced soon.
- The AA's office is awaiting approval from HRSA to release RFPs direct dental services and Outpatient Ambulatory Medical Care
- The AA's office is assisting Part B with the transition of client to ADAP Assist (PCIP).

Ron Hill asked for clarification on acronyms used during the AA's update. John Sapero discussed that a list of acronyms will be forwarded to Planning Council members for reference.

Chair Update

Jared Vega discussed:

MEETING MINUTES *continued*

- AHCCCS is revising their eligibility guidelines. The Planning Council is developing educational materials to inform clients of these changes.
- There are two new applicants for Council membership.
- E&E will present an event at Stepping Stone.
- Care Planners are in stock and available for delivery to both Ryan White and non-Ryan White providers.

Membership Approvals

Ron Hill discussed the Membership Committee recommended the Council approve the following individuals for appointment/reappointment to the Planning Council:

- David Aguirre (reappointment)
- Jared Vega (reappointment)
- Brian Arey (new appointment)
- Edward Ornelas (new appointment)

Each individual was provided time to address the Council.

MOTION: MiAsia Pasha moved to forward all candidates to the Maricopa County Board of Supervisors for appointment to the Planning Council, with voting to occur via secret ballot. Juan Carlos Perez seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

As the ballots were being collected, John Sapero noticed that Cynthia Trottier (another candidate for appointment to the Council) was listed on the ballot but had not been formally presented to the Council. Jared Vega determined that because this individual had not been included as part of the motion for approval, the votes for this candidate would not be counted. This individual would be presented with other candidates at a later date.

Later in the meeting, Randall Furrow announced that all candidates had been approved to be forwarded to the Board of Supervisors for appointment to the Planning Council.

Determination of GY 2012 Priority Setting and Resource Allocations (PSRA) Dates/Activities

Jared Vega provided an overview of the activities that occurred as part of the PSRA process, and proposed dates for the activities to occur.

A consensus was reached for to conduct PSRA activities on the following dates:

MEETING MINUTES *continued*

- Data Session: Thursday, August 11, 2011 (extended PC meeting)
- Decision-making Session: Saturday, August 20, 2011 (all-day session)

Review: Oral Health Focus Group Report

John Sapero provided an overview of the report prepared by Collaborative Research. John discussed that Jeff Daniel of Collaborative Research would provide a formal presentation at the Wednesday, April 20th CHPS Committee meeting.

Committee Chair/Vice Chair Appointments

Jared Vega discussed that the Executive Committee had approved his recommendations for the following appointments:

- David Aguirre as Vice Chair of the Membership Committee
- Juan Carlos Perez as the Vice Chair of Allocations

Jared noted that there were vacancies for several Committee Chair/Vice Chair positions. He encouraged Council members who were members of these committees to consider nominating themselves for these positions.

MOTION: Randall Furrow moved to approve the appointments as presented. Eric Moore seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Review of Planning Council Committee Structure and GY 2011 Meeting Schedule

Jared Vega provided an overview of the current Council meeting schedule and committee structure. Jared noted that consumer participation on some committees was low, some committees did not have sufficient tasks to warrant meeting on a regular basis, and due to several months of inconsistent meetings, some newer Council members were challenged to meet participation requirements.

Meeting participants discussed potential changes to the meeting schedule, methods to diversify committee participation, and consolidation of some committees.

A consensus was reached to task the Rules Committee to review the Council Bylaws and develop recommendations.

MEETING MINUTES *continued*

Committee/Work Group Reports

Allocations: No report was provided.

Community Health Planning & Strategies: Cheri Tomlinson discussed that the committee will review the Oral Health Focus Group report, discuss AHCCCS guideline changes, and review ADAP Assist activities.

Education & Empowerment: Jonathan Harris discussed the committee will present an event at Stepping Stone on April 21st.

Membership: No report was provided.

Rules: The committee will schedule a meeting for April.

Standards: John Sapero discussed the committee will determine what standards of care may need to be revised, once the Part A program standards are reviewed.

Update: Other Ryan White Programs

Part B:

Shoana Anderson discussed:

- There are 715 clients in ADAP, and 315 clients in ADAP Assist
- The average cost per client in ADAP is \$1000; for ADAP Assist, \$600
- Part B is collaborating with other Ryan White Parts to transition clients to ADAP Assist

Part C

Eric Moore discussed:

- Ryan White data reports were submitted two months in advance
- Demographics for the McDowell Clinic: 2,298 unduplicated clients, 23% women, 55% racial/ethnic minority, 30% of clients report heterosexual contact as a primary risk factor, and there is a higher proportion of individuals who are under age 45 than the state and nation

Part D

Boni Lowney discussed:

- The Part D grant applicant has been submitted.

Current Event Summaries

Boni Lowney discussed that Aunt Rita's Foundation provided funding to allow MIHS to install kiosks for clients to access their medical information.

MEETING MINUTES *continued*

Debby Elliott provided an overview of the Savor Life event, hosted by Aunt Rita's Foundation.

Call to the public

John Saperro discussed that business card-sized lab tracking cards were available at no cost.

Adjourn

The meeting adjourned at approximately 6:30 pm.